

APSSCA MINUTES OF THE BOARD OF DIRECTORS MEETING –March 5, 2015 Held at Black Knight Inn, Red Deer

Directors Present:

Marcus Cormier
J.R. Westera

Cathy Coutu
Mike Brochu

Howard Heal
Kim Hansen

Absent: Pat White, Dave Jonasson, Gerrit Dehaan

- 1. Call to Order:** The Chairman called the meeting to order at 9:30 a.m.
- 2. Acceptance of Meeting Agenda:** The agenda was accepted as presented. On motion made by J.R. Westera, seconded by Mike Brochu, and carried, the agenda for March 5, 2015 was accepted.
- 3. Acceptance of Last Meeting Minutes:** On motion made by Kim Hansen, seconded by Howard Heal and carried, the minutes of the Directors meeting held January 15, 2015 were accepted.

4. Business Arising from Minutes:

4.1 Western Chapter of POST Committee –Howard Heal advised that Ron Ballantyne will be available to assist the western POST group, however the Western group has to lead the initiative. POST is willing to provide financial assistance to the Western group for development and to maintain the group. If the group wants to promote the idea at the Carwax show, POST has offered to provide videos, etc. and help out financially. Discussions on formation of the Western Chapter followed and concluded that further research with companies was needed to determine if there is interest. Health & Safety reps at companies such as UFA, Fed Coop, Parkland should be contacted for their input. This topic should be included for discussion at the June AGM.

ACTION: Howard requested to send information to other Western Canada representatives. Correspondence should be sent to presidents of BC, Sask, and Manitoba committees with a response back prior to our AGM. Howard will work with Michelle to contact the Western committees. Howard shall provide further info on this topic to post on APSSCA website.

Highlights from the POST December 11, 2014 meeting were provided by Howard as follows:

- OPCA is investigating the option to offer a pension/health care insurance fund for companies (self-insurance plan).
- Survey on POST Curriculum – survey results are under review by a subcommittee to summarize the pros/cons for the POST checklist. Results were not available at December meeting.
- Golden Safety Rules Sign – The “one sign does all” for safety rules was not accepted as each company has their own signage preferences.
- Training – Level 2 certification will be mandatory for supervisors, lead hands, foremen, site safety reps and Health & Safety reps. Level 2 will not be a “supervisory training” but will build on the Level 1 knowledge base. Intent is to launch the L2 course in June 2015.
- Mandatory Gloves – gloves are already mandatory with Shell and Suncor and feel it should be mandatory with POST also. Some contractors voiced that tasks which involve fine dexterity should be exempt from this.
- LPO vs PJO – Loss Prevention Observation information is input into a central database to observe industry trends. POST is considering development of a LPO/PJO on their website.

4.2 Recruitment of Board Members –Three director positions are open. Potential candidates were identified and they will be contacted to see if they are interested. Kim Hansen to present the Nomination Committee report at the AGM.

4.3 Certification for Installation of Backup Generators & Fire Pump Systems – Don Edgecombe to provide info at April meeting. Discussions with the Province are ongoing regarding this. Don will be asked to speak at AGM on this topic.

4.4 AB OH & S Safety Code Review – The regulation is updated every 5 years. Many companies are not aware of the full intent of the regulation and felt members would benefit from having an OH&S representative provide an overview at the AGM. OH&S document to be posted on the website.

ACTION: Cathy to collect OH&S contact info from Don Edgecombe.

5. Correspondence:

5.1 CPCA Magazine - March CPCA magazine includes the circulation of the membership directory. An advertisement for APSSCA AGM and golf tournament will be included in this magazine.

6. CPCA: The CPCA AGM will be held in Saskatoon on June 1st. The meeting shall be in the morning followed by the golf tournament in the afternoon. APSSCA representatives are needed for the 2015/16 term – tabled till April meeting.

7. APSSCA AGM – meeting to commence at 10:00 a.m., June 10th at Deerfoot Inn and Casino. Kim Hansen to provide Marcus with hotel room information and booking deadlines.

CPCA training – equipment is provided by Gemini Pump.

Speaker suggestions – (1) OH & S representative; (2) Don Edgecombe (generators, regulations, propane)

Golf tournament – Marcus confirmed the tournament to be held June 11th at Sirrocco Golf Club.

Registration at 6:30 a.m. and shotgun start at 8:30 a.m.

8. Next Meeting – April 9 in Red Deer

9. Adjournment - Meeting was adjourned at 12:15 p.m. by Kim Hansen and seconded by J.R. Westera.