

**APSSCA MINUTES OF THE BOARD OF DIRECTORS MEETING –June 4, 2014**  
**Held at Deerfoot Inn & Casino, Calgary**

**Directors Present:**

Marcus Cormier	Cathy Coutu	Gerrit Dehaan
Dave Jonasson	Howard Heal	J.R. Westera
Mike Brochu	Pat White	

**Absent:** Kim Hansen

**Call to Order:** The Chairman called the meeting to order at 8:10 a.m.

**Acceptance of Meeting Agenda:** The agenda was accepted as presented. On motion made by Gerrit Dehaan, seconded by J.R. Westera, and carried, the agenda for June 4, 2014 was accepted.

**Acceptance of Last Meeting Minutes:** On motion made by Dave Jonasson, seconded by Howard Heal and carried, the minutes of the Directors meeting held May 2, 2014 were accepted.

**Business Arising from Minutes:**

**4.1 OH&S Incident – Transportation of Open Fuel On Site** - Marcus indicated he plans to contact Measurement Canada for input, and review the incident with Michelle prior to a potential meeting with OH&S. Marcus expects to meet with OH&S in October or November regarding this incident.

**4.2 Western Chapter of POST Committee** –Howard advised that plans are ongoing with Kim as they draft a plan for development of a western POST committee. This item will be discussed further at the next POST meeting being held June 23-24, 2014. Howard will provide an update on this after the June 24<sup>th</sup> POST meeting.

**Treasurer’s Report:** Gerrit Dehaan presented the Treasurer’s report with the financial update being as follows:

- Current bank balance: \$35,803.68
- To date most 2014 membership fees have been received.

On motion made by Howard Heal, seconded by J.R. Westera and carried the Treasurers report was accepted as presented.

**Correspondence:**

**6.1 June Submission to CPCA Magazine** – Marcus circulated the insert for June edition of the CPCA magazine which highlights details on the June CPCA training sessions and a reminder to contractors of the active role Howard provides as Western representative on the POST committee.

**POST Update** –Howard Heal advised that additional checklists have been added on the POST website. Highlights on a few of the additions include (a) Excavations – also includes checkpoints for “during work in the excavation” vs entering the excavation (b) Working on Heights –½ hour limitations for work performed in Ontario (as per Ontario legislation) (c) Confined Space Entry – based on 2 individuals working/entering the space.

**CPCA Update** – The CPCA AGM will commence at 1:00 p.m. Marcus provided an update as follows for this committee.

- Training materials shall be updated and Request For Quotation will follow.
- Updated training materials are raising the bar for safety and awareness of. Information on risk tolerance for site owners and contractors is also provided.
- Translations for technical training material – original estimates were low because of technical matter.
- CPCA may lobby industry (other provinces) with their recognized training program.

**Golf Tournament** – Marcus reported we have 80 golfers registered and 26 hole sponsors. Kids for Cancer representative will be onsite manning the Hole in One Competition. Approximately 20 items are available for the silent auction. Tournament format is Shotgun start at 9:00 a.m., registration opens at 7:00 a.m. with breakfast served at 8:00 a.m. Marcus has requested a volunteer to take over coordination and planning of the 2015 golf tournament.

**Adjournment:** Meeting was adjourned at 9:00 a.m. by Mike Brochu and seconded by Pat White.

**NEXT MEETING** –tentatively October 23, 2014 in Red Deer