



APSSCA BOARD OF DIRECTORS MEETING

Meeting Minutes

Meeting Held by Web Conference Call

11 January 2023

1. Call to Order

Marcus Cormier called the meeting to order on 11th of January at 2:00 PM.

Roll Call

The following members were present: Marcus Cormier, Howard Heal, Kim Hansen, Jason Eaton, Joe Murphy, Al Lemoine, Brad Egeland. Also: Don Edgecombe

Regrets: Norm Dekens

2. Approval of Meeting Agenda

Motion by Joe Murphy and seconded by Howard Heal that the proposed agenda for meeting of 11th January 2023 be approved.

3. Approval of Minutes from Last Meeting

Motion by Lee Krause, seconded by Jason Eaton, the minutes of the Directors Meeting held on 17 March 2022 were accepted.

4. Business Arising from the Minutes

None.

5. Treasurer's Report

Joe Murphy advised the Board that the Association holds \$41,276 in funds and investments at year end, December 31, 2022. A term deposit with a February '23 maturity is preventing the payment of a couple of invoices but the net number places the organization in a good financial position.

6. Correspondence

No written communications require consideration by the Board at this time.

7. Executive Director's Report

Don Edgecombe updated the Board on status of standby generator training. By background, he reported that much work has been done to have CSA B139 recognized as the only regulation to follow in Alberta when installing systems that supply standby generators and fire pumps. Despite NRC reviewing time budgets for this and other storage tank system regulatory work groups, Don holds out confidence that the 2025 Fire Code will be appropriately amended. The CPCA has finished the training manual for use in Ontario and a generic version for use in the rest of Canada. That organization is currently working on the course presentation and an exam question bank. CPCA is considering the training becoming PM4 or being an endorsement additional to PM2 and/or PM3. If all goes as hoped, the CPCA will offer the course this year in Ontario, followed by Alberta where it would be offered to our existing PMs. Once the Fire Code gets adjusted and B139 is recognized in Alberta it's possible that fire officials would be able to take the course.

The APSSCA membership rests at 75 company members. Don now has access to the Stripe payment module which is making resolving membership issues much easier.

8. POST Update

Howard Heal advised of a couple changes to POST training including the requirement to barricade inside of a barricaded general area, where necessary. He raised the example of a contractor working in a carwash that did not recognize a sump. In that case the carwash was closed off but there was a risk inside that needed additional barricading.

9. Annual Golf Tournament

The Sirocco Golf Club has asked APSSCA to use a smaller area in the lower level of the clubhouse on June 9th. This area may not be of sufficient size to accommodate an expected 75 golfers. Howard will inquire with the club to see if there's an alternate date we might have to use the main ballroom area. Kim Hansen reminded the Board that any change to the golf tournament date will affect arrangements made for the AGM.

10. New Business

Technical training for member employees was discussed. A survey of members did not show great interest in a central training day facilitated by APSSCA. The Board remains committed to offering value to its members so it was thought that we'd offer a seminar day for equipment manufacturers and distributors to share information about new products or changes to equipment. A task group comprising Howard, Brad and Don will discuss the seminar day further.

There was a conversation about timing of CPCA PM review and exam sessions. Concern was expressed that taking technicians out of the field during June is not practical. ACTION: Don will speak with Michelle Rae of CPCA about shifting exams to February from June as early as 2024.

11. Officers, Directors and Committees

Current officers will remain in place for 2023. Lee Krause will become Secretary. Al Lemoine will join Jason Eaton and Kim Hansen on the audit committee. Lee Krause and Don Edgecombe will assist Howard Heal and Jason Eaton on the golf committee. Kim Hansen will speak to Francis White of Gilbarco about their company joining APSSCA as an Associate Member and Francis becoming Director.

11. Next Meeting Date

The next meeting date was not set.

12. Adjournment

The meeting was adjourned at 3:55 PM on motion by Lee Krause, seconded by Howard Heal.