

APSSCA ANNUAL GENERAL MEETING MINUTES

Meeting Held at Deerfoot Inn and Casino

5 June 2024

Directors Present:

Marcus Cormier, Francis Wight, Joe Murphy, Brad Egeland, Lee Krause, Howard Heal, Al Lemoine, Norm Dekens, Jason Eaton. Regrets: Kim Hansen.

Members / guests present:

Terry Krewen, Merle Klatt, Erin Cutts (BLG LLP), Bill Woodhead (BLG LLP), Brad Gaulton (City of Calgary), Paul Galas, Don Jonasson, Dan Thomsen, Francis Gough, Matt Spenrath (City of Edmonton), Wade Duiker, Don Rush (ASCA), Glenn Phillips (ASCA), Kory Keenan, Don Edgecombe, Rob Wilcox (City of Calgary), Tamie Garcia, Paul Bishop (City of Edmonton), Kelly Flewelling (City of Edmonton), Chris Allen, Michelle Rae (CPCA), Sean Swanney, William Campbell, Sonya Graham, Kate Fee

1. Call to Order

Marcus Cormier welcomed members to the meeting and called the meeting to order at 10:08am.

2. Acceptance of Meeting Agenda

The proposed agenda was circulated to members present. On motion by Norm Dekens, seconded by Francis Wight, the agenda for the 5 June 2024 AGM was accepted.

3. Acceptance of Last General Meeting Minutes 31 May 2023

On motion made by Howard Heal, seconded by Francis Wight, the minutes for the Annual General Meeting held 31 May 2023 were accepted.

4. President's Report

Written submission provided by Marcus Cormier:

It is with a mix of emotions that I announce my retirement from the board, bidding farewell to a chapter that began over 20 years ago. An old saying that has always resonated with me goes, "The only time you should ever look back is to see how far you've come." It underscores the significance of reflecting on our past experiences and collective achievements as a gauge for our progress over the years as well as to provide insight into future strategic priorities, initiatives, and opportunities.

As I sit down to write this year's message, a wave of nostalgia washes over me, bringing with it memories of the incredible journey we've been on together over the years and all the amazing people that have come together to make it happen – regulators, contractors, manufacturers, suppliers, consultants, and tank integrity testers.

As I look back at the last 20 years, I feel that my time has been filled with growth, learning, challenges, and hopefully a few meaningful contributions to our industry. Over that period, I was invited to provide input to Canadian Council of Ministers of the Environment Risk Reduction Group as well as the Federal Workgroup on Fuel Storage Tank Management. I also served as an executive board member of the Petroleum Tank Management Association of Alberta as well as Ontario Technical Standards and Safety Authority's Risk Reduction Group. At about the same time as assuming my new role as President of the APSSCA Board, I also took on the role of President of the Canadian Petroleum Contractors Association. My work had me travelling to visit clients from coast to coast, so I was able to set some time to meet with other provincial regulators, training authorities, and other provincial contractor board counterparts to share learnings as well as thoughts on industry best practices.

Reflecting on my time as President, I am reminded of the remarkable transformations we've witnessed within our provincial association. From my first term as President, my goal was to not only lead but to continue building on the vision of the first group of MUST program training seminar attendees from 1992 who participated in a one (1) day training session for tank installers and removers.

Attendees from the 1992 training seminar had varied reactions, with prevailing sentiment suggesting that a program customized for Canada, especially Alberta, would be more fitting. Additionally, there was a consensus that course content should delve deeper into various topics and provide hands-on training. These sentiments spurred Alberta contractors to take a more active role in industry developments and advocate for proposed changes.

After a number of failed attempts at getting interest and traction on a petroleum mechanic training and certification program delivered through Alberta's Apprenticeship and Industry Training System, APSSCA worked in Partnership with the PTMAA to adopt the Canadian Petroleum Contractor Associations' training model for PMH, PM1, PM2 and PM3 petroleum mechanics.

The adoption of this industry-developed and governed training program would end up being recognized by the Provinces of Ontario, Alberta, Manitoba and Saskatchewan, setting the stage for the inclusion of the petroleum mechanic trade into the Federal Mobility of Labour Act. The key feature of the Act centered around National Mobility of Labor and the reciprocity of training standards between Provinces. This constituted a huge win for any petroleum contractor or technician needing to perform work outside of their home province. It could now be done without the requirement of additional examinations or hours or experience.

From those earlier years in 1992, I believe we have been able to strengthen our collective voice and we are well positioned to share our thoughts and modify our training programs as we continue further down the path of Net Zero and alternative fuel become more prevalent, there will once again be a need to establish uniform standards across the country. Despite prevailing sentiment, traditional oil and gas still has 20 to 30 years of runway ahead of it. The transition to Net Zero won't happen overnight. There are still a number of market and infrastructure obstacles that need to be solved before it can be fully adopted.

As I bid farewell to my role within both APSSCA and the CPCA, I am filled with gratitude for the opportunity to serve alongside such dedicated and passionate individuals. Each one of you has played a vital role in shaping our collective success, and for that, I am truly thankful.

As we look towards the horizon, let us never forget the journey that brought us here. Let us continue to build upon the foundation we've laid, to embrace change with open arms, and to strive for excellence in all that we do. Our industry is ever-evolving, and it is only by staying united and focused that we can navigate the challenges and seize the opportunities that lie ahead.

In closing, I extend my heartfelt thanks to each and every one of you for your support, your commitment, and your unwavering dedication to our shared vision. It has been an honor and a privilege to serve as your President, and I am excited to see what the future holds for our association and the industry as a whole.

5. Executive Director's Report

A proposal to upgrade the APSSCA website has been received. The monies to cover the cost has been approved within the current budget. The proposed updates will be capable of financial updates and be more efficient for our members to submit payment for dues and other expenses related to APSSCA services.

May 1st was the release of the new Fire Code, and Don presented the changes that affect our members. Anyone that is interested in the industry is welcome to join APSSCA, and we encourage our membership to let others know of the benefits of being a member.

6. Secretary's Report

Our association currently has 81 members. Membership numbers have remained consistent, and while we have lost some members, the membership has shown a net gain of 5 members over the past year. Welcome to all of our new members.

7. Treasurer's Report

We are currently running as a break-even entity.

\$32,000 in the CHQ account, currently.

\$27,000 in a GIC.

Even with the website upgrade expense, we are looking to be in a good financial position.

Motion to accept the re-appointment of Tim MacDonald to be the APSSCA Auditor and prepare annual financial statements – Brad Englund, seconded by Francis Wight

Budget is currently showing a \$12000 loss, \$10500 due to the proposed website upgrade.

Motion to approve the 2024 Budget inclusive of the website expense – Terry Krewen, seconded by Norm Dekens

The Audit Committee has reviewed the financial statements for the year ending December 31, 2023 and have been accepted.

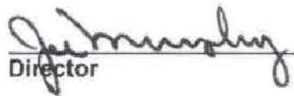
Motion to accept the Treasurer's Report – Francis Wight, seconded by Howard Heal

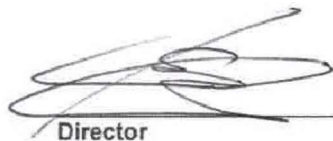
**Alberta Petroleum Storage System
Contractor's Association
Balance Sheet**

As at December 31, 2022
(Unaudited – see Notice to Reader)

	December 31, 2022	December 31, 2021
Assets		
Current		
Cash	3,934	49,469
Guaranteed investment certificate	40,000	-
Accounts receivable	5,060	685
Goods and services tax receivable	1,156	101
	50,150	50,255
Property	22	33
	50,172	50,288
Liabilities		
Current		
Accounts payable and accruals	11,809	7,643
Members' Equity		
Members' equity	38,363	42,645
	50,172	50,288

Approved on behalf of the Board


Director


Director

8. Training and Certification

The TSSA currently has 5000 certified persons.

CPCA planning to come out to run reviews and exams in February IF THERE IS ENOUGH PEOPLE.

Will also return in June if there is still demand.

OPCA/TSSA working on an oil burning equipment inspection course. They are still looking for regulatory change from the Province of Ontario. They are still developing training materials and examination for use once government approval is granted.

CFD / EFD express concern of time required to rectify issues to ensure repairs or corrections are completed on sites. Howard Heal stated that there is not quite enough people to manage the work that is available for completion. The industry is struggling to find people.

9. Election of Directors

Election of Directors – Marcus Cormier – President / Kim Hansen – Vice President are retiring.

Motion to reappoint directors that wish to stay on – Francis Gough, seconded by Norm Dekens

The following Directors were acclaimed for an additional term:

Joe Murphy

Lee Krause

Al Lemoine

Howard Heal

Francis Wight

Brad England

Glen Phillips – was invited but declined, but wishes to be at the meetings regularly.

Francis Gough – was invited and has agreed to stand for election. Marcus Cormier with the nomination, seconded by Lee Krause.

Chris Allen – was invited and has agreed to stand for election. Nominated by Howard Heal, seconded by Jason Eaton

Kate Fee of Suncor to be invited to Board Meetings as an observer.

Marcus Cormier calls for nominations to cease. Motioned by Paul Galas, seconded by Francis Wright.

Francis Gough and Chris Allen elected for a term of one year.

10. Other Business

APSSCA golf tournament is tomorrow, anyone that can help at the course is appreciated.

11. Next Meeting Date

The 2025 AGM will be held June 4, 2025, at a location to be determined.

The 2025 Golf Tournament is set to take place June 5, 2025 at Sirocco Golf Club

12. Adjournment

The meeting was motioned by Francis Wight and adjourned at 1:19 PM.