



APSSCA ANNUAL GENERAL MEETING MINUTES

Meeting Held by Web Conference Call

24 June 2021

1. Directors Present:

Marcus Cormier, Kim Hansen, Howard Heal, Joe Murphy, Rob Thomson, Jason Eaton

Members/ Guests Present:

Marcus Cormier, Howard Heal, Rob Thomson, Ewan Campbell, Jason Eaton, Kim Hansen, Joe Murphy, Terry Krewen, Al Lemoine, Don Edgecombe, Kelsey McGillis, Rob Lawrence, Clint Hleck, Chris Allen, Luci Bouck, Barb Robitaille, David, Secord, Brian Bateman, Josh Stasyk, Daniel Cramer, Terry Keogh, Rick ____.

Call to Order:

The Chairman, Marcus Cormier, welcomed members to the meeting. The chair called the meeting to order at 10:12am.

2. Acceptance of Meeting Agenda:

The proposed agenda was circulated to members present. On motion by Kim Hansen, seconded by Terry Krewen, the agenda for the 24 June 2021 AGM was accepted

3. President's Report

There has been some negative feedback regarding change-over from PTMAA to ASCA i.e.: tank registration database, certified companies listing removed from website, site inspections, etc. Our Executive Director, Don Edgecombe, has started an APSSCA presence on social media as a means to communicate bulletins, regulatory items, and APSCAA mandate with the membership. There has been a general decline in service & maintenance activities due to COVID19 and our industry has not recovered to 2019 levels yet

4. Executive Director's Report

Don presented an informative statistical comparison showing changes in Alberta storage systems between 1993 and 2020. Some discussion was had on the electric vehicle shift and the impact it would have on our industry and this shift should not be ignored.

ASCA: There is no tank registration database similar to what PTMAA had. The ASCA chose to register sites instead of individual tanks and has excluded major municipalities as they have been directed to manage their own tank programs. As such, there is no singular database for Alberta storage tanks and the continuity of the registration system has been lost. Howard asked if there was value in APSSCA working with the ASCA to keep and maintain this database and the membership overwhelming agreed there would be. A letter from APSSCA to the ASCA would be drafted in the future to suggest such a partnership/collaboration.

Any regulatory changes can be found on the ASCA website.

Companies employing certified individuals are no longer listed on ASCA website (like with PTMAA) and this has implications of our membership and safety as a whole. Don had encouraged the ASCA to consider listing companies and they will be putting the matter to their Board of Directors.

B139: The National Fire Code only recognizes the 2009 version of the Oil Burning Equipment Installation Code which has led to regulatory confusion about which Code to follow when installing standby generators, fire pumps, etc., especially inside buildings. It is hoped that the 2025 version of the National Fire Code will recognize the most current version of B139 and contractors will follow it to install generators.

5. Acceptance of Last General Meeting Minutes 24 June 2020:

On motion made by Howard Heal, seconded by Jason Eaton, the minutes for the Annual General Meeting held 24 June 2020 were accepted.

6. Business Arriving from Minutes

Discussed in bullet point 3 and 4

7. Secretary's Report

As reported by Rob Thomson there are 77 active members for 2021. This is a 1 member decline (78) compared to 2020. Membership renewal fees were cut in half for 2021 and this discount was well received by the membership.

8. Treasurer's Report

Joe Murphy reported the bank balance as of 24 June 2021 is \$54,853.97. Joe switched accounting duties from MNP to his in-house accountant, thus saving APSSCA c. \$1100/ year. APSCAA saved c. \$11,000 compared to pre-pandemic as COVID19 prevented in-person gatherings thus no expenditures on meeting rooms, etc. 2021 Revenues exceed expenses by

\$6700. Joe intends to keep \$20,000 for operating costs, possible golf tournament, etc., and deposit the remaining funds in a high-interest GIC with a 1-year maturity

The PTMAA made a generous donation of \$15,000 to APSSCA.

On motion by Kim Hansen, seconded by the entire membership, the year-end financials were approved.

9. Training and Certifications

The CPCA has transitioned to online with virtual renewals and exams. Schedule for 2021 is as follows:

PMH: 29 June, 12 July, 26 July

PM1: 30 June

PM2: 7 July, 13 July

PM3: 8 July, 14 July

10. Proposed Bylaw Amendments:

The members were presented with proposed Bylaw amendments. Most of the changes are minor to remove redundancies but the three major amendments are:

a) Change Fiscal year: Change the APSSCA fiscal year by 1 month to align with the calendar year.

b) Remove Audit Requirement: A full audit is not necessary given the few transactions done by APSSCA and the assignment of two Members to conduct an audit of the records and compare to the prepared financial statements..

c) Increase Board Membership: Increase directors from 9 to 10 and increase associate member Directors from 2 to 3.

On Motion by Terry Krewen, seconded by Kim Hansen to repeal the present Bylaws and approve the proposed Bylaws, the vote was unanimous and the motion carried.

11. Elections of Directors

Due to a corporate acquisition BGIS is over-represented on the Board. Rob Thomson will be stepping down as Secretary and surrendering his seat on the board.

On motion made by Rob Thomson, seconded by Jason Eaton, Marcus Cormier, Kim Hansen, Salman Mohiuddin, Howard Heal, Joe Murphy, Al Lemoine, and Jason Eaton were re-elected as directors.

The following four candidates were nominated to fill three vacancies on the board: Kelsey McGillis, Barb Robitaille, Brad Egland, and Ewan Campbell. A vote by the membership was

conducted and the following candidates were declared elected: Kelsey McGillis, Ewan Campbell, Brad Eglan.

The 2021 Board of Directors will be:

Marcus Cormier Kim Hansen Salman Mohiuddin Howard Heal

Joe Murphy Al Lemoine Brad Eglan Jason Eaton

Kelsey McGillis Ewan Campbell

12. Additional Business:

Supply chain issues continue to plague our, and every other, industry. COVID challenges and their economic impacts are still very prevalent, however the future looks encouraging.

13. Annual General Meeting 2022

The 2022 AGM will take place on 8 June 2022 at a location yet to be determined.

The 2022 Golf Tournament will take place on 9 June at Sirocco Golf Club

14. Adjournment:

On motion made by Rob Thomson the meeting was adjourned at 12:26 pm