

# **APSSCA Board of Directors Meeting**

## ***Meeting Minutes***

### **Meeting Held by Conference Call**

**24 March 2020**

#### **1. Call to Order**

Marcus Cormier called the meeting to order on 24 March 2020 at 10:05am

#### **Roll Call**

The following members were present: Marcus Cormier, Howard Heal, Joe Murphy, Don Edgecombe, Salman Mohiuddin, Rob Thomson, Kim Hansen, Jason Eaton, Al Lemoine.

#### **2. Approval of Meeting Agenda**

Motion put forward and seconded that proposed agenda for meeting of 24 March 2020 be approved. Motion carried.

#### **3. Approval of Minutes from Last Meeting**

Motion by Howard Heal, seconded by Al Lemoine and carries. The minutes of the Directors Meeting held on 18 April 2019 were accepted.

#### **4. Treasurers Report**

APSSCA current account balance as of 15 April 2020 is \$28,350.13 as per Joe Murphy

#### **5. Correspondence**

**5.1 Petroleum Equipment Institute** – Marcus shared a document prepared by PEI regarding Essential Services. Service stations are part the critical services infrastructure as such, anyone involved in the maintenance and inspection of that infrastructure can also be included in the essential services definition. That is the position of the Petroleum Equipment Institute and this view is shared with many Canadian regulators and petroleum marketers.

## **6. POST Update**

Deadline for renewals int 31 March 2020. Howard Heal and Al Lemoine have joined the POST committee. POST will now highlight contractors (short video) who display adherence to POST standards. Contractors can sign-up on the POST website.

## **7. CPCA**

### **7.1 Update- Emergency Generator and Oil Burning Equipment Training**

OPCA close to completing training module on Emergency Generator and Oil Burning Equipment. PTMAA in talks with OPCA to make manual a national document. PTMAA (Don) has made an offer to OPCA to purchase their data in an effort to “Alberta-tize” the OPCA manual. Don foresees future installation sign-off responsibility split between the Petroleum Contractor and the Fire Group having authority and it being administered through Safety Codes Council.

## **8. Other Business:**

### **8.1 2020 AGM**

Due to the current COVID19 situation, an in-person AGM is no longer suitable. Kim Hansen is attempting to cancel the reservations at the Deerfoot Inn regarding the room rental. The 2020 AGM will more than likely now take place online on a date that is yet to be determined.

### **8.2: APSCA Golf Tournament**

The board members discussed the feasibility of continuing with the golf tournament in the COVID19 climate and determined that it more than likely should be cancelled.

**9. Adjournment:** On motion made the meeting was adjourned at 11:46am